

- For children who attend kindergarten the centre may transport your child to his / her designated school upon completion of the transportation waiver
- Children are transported to and from school by Van. Children must wear seat belt .staff carry their attendance list and portable emergency contact
- Children are walked to van from the centre which is usually parked on a reserved spot
- while dropping either they go to supervision area or they got dropped directly to the classrooms
- Children are picked from classroom or from the office or designated meeting place. At **G.H Luck School** they have supervision during drop off and pick up .At **Easther Starkman school** we drop off inside the school and pick up from classrooms. At **Brookside school** we will drop at supervised area and pick them up from classrooms. At **William Irvin** we will drop them at front door and pick them from classrooms.
- Unless the daycare drops off the child at school, or parent has called to notify of pick up, we will not be responsible for pickup of that child. If we cannot find child during pick time we will ask the school first and we still cannot locate him/her. We will call the parent. In case we cannot get hold of parent or emergency contact then we will call social services.
- Children who takes bus we walk them to bus stop and pick them up from bus stop, in case if they miss the bus and we may transport upon completion of the transportation waiver
- If child require a pick up or drop off outside regular time parent need to submit a written request at least one week in advance
- During very severe weather we won't be able to drive the kids to school due to safety reasons
- For offsite activities our programs will require the children to be transported by private transportation. Staff enforces safety rules that comply with Transport Canada Guidelines. When fieldtrip is planned that requires transportation, Parents will be notified by newsletter, our website and/or permission form on fieldtrips

Transport Authorization form

Child's name _____ Date of birth _____

School name _____ Teacher's name _____

Telephone _____ Room _____

Other information _____

(Early pick up days etc.)

I _____ hereby give Riverbend Montessori permission to drop and pick up my child at school. I understand the transportation policy and procedure and centre is not responsible for my child once he/she is on school premises

Parent's signature; _____

Date: _____