

## Parent's Orientation Checklist

1. Parent Handbook
2. Tour of the facility
3. Philosophy of the Daycare
4. Sign in/out and safety policy
5. Fees and schedule
6. Fee policies
7. Menu/nutrition policy
8. Afternoon snack
9. Peanut free
10. Illness policy
11. Indoor/outdoor shoe policy
12. Blanket and change of clothes
13. Outdoor policy
14. Supervision policy
15. Pick up and drop off
16. **Emergency contact and their addresses**
17. Medication policy
18. Holidays
19. Rest policy.
20. Information about updates on Centre's website
21. Parents need to provide one month notice if they want to pull their child out of program
22. **That you read, understand and agree to comply with the Centre's policies**

Parent's signature: \_\_\_\_\_

Staff signature: \_\_\_\_\_

Date: \_\_\_\_\_